

Phil Norrey
Chief Executive

To: The Chairman and Members of
the Corporate Services
Scrutiny Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 16 January 2017
Please ask for : Karen Strahan on 01392 382264

Email: karen.strahan@devon.gov.uk

CORPORATE SERVICES SCRUTINY COMMITTEE

Tuesday, 24th January, 2017

A meeting of the Corporate Services Scrutiny Committee is to be held on the above date at 10.00 am at Committee Suite - County Hall to consider the following matters.

P NORREY
Chief Executive

A G E N D A

PART ONE - OPEN COMMITTEE

- 1 Apologies
- 2 Minutes
Minutes of the meeting held on 28 November 2016, previously circulated.
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 4 Public Participation
Members of the public may make representations/presentations on any substantive matter listed in the published agenda for this meeting, as set out hereunder, relating to a specific matter or an examination of services or facilities provided or to be provided.

MATTERS FOR CONSIDERATION OR REVIEW

5 Budget 2017/18 (Pages 1 - 30)

Overall Approach

In line with previous practice, the 2017/18 budget proposals will again be scrutinised collectively, with a joint session of Scrutiny Committees to be held on 30 January 2017, following preliminary consideration by individual Scrutiny Committees.

The joint session will, as before, enable all Scrutiny Members to critique, question and challenge the budget proposals across services, to better understand the implications of the budget proposals across the Council and to make more effective recommendations to Cabinet and the Council. Additionally there will be an opportunity for members of the public to address that meeting and make oral representations/presentations on any matter relating to the proposed budget.

The Council must have full regard to and consider the impact of any proposals in relation to equalities prior to making any decisions, as set out in equality impact assessments, and any identified significant risks and mitigation action required.

This Meeting

At this and other Scrutiny Committees in the current cycle, Members are asked, in advance of the Joint Scrutiny meeting, to identify salient issues within each Committee's areas of responsibility, to examine the general thrust of the budget and take an overview of priorities and prospects as a means of informing discussion at the Joint Scrutiny meeting.

At these meetings Chief Officers will report, inter alia, on:

- the Cabinet's Target Budget for services/suite of services;
- how that compares to the target figure for 2016/17;
- the likely implications of the 2017/18 target for individual areas of service (e.g. in percentage terms compared to current levels) and how those areas have been prioritised;
- any comparisons between the current year and next year's proposals for the major service areas, to illustrate the scale of change within those activities and how the budget has been allocated across services in those years (to illustrate changes of emphasis or priority);
- any "alternative delivery models" or other initiatives contemplated for given services and how it is thought that these may reduce costs;
- impact assessments undertaken in relation to the draft budget.

Questions

As in previous years, a dedicated electronic mailbox facility is available to Members to ask questions of fact or on the interpretation of budget papers, in advance of the Joint Scrutiny meeting, until 24 January 2017, details of which have been circulated previously.

Report and Budget 2017/18 Impact Assessment

The Joint Report of the County Treasurer and the Chief Executive (CT/17/05) on the proposed budget for Corporate Services for 2017/18 is, attached.

[NB:

An overview of the impact assessments for all service areas entitled 'Budget 2017/18 Impact Assessment' has also been made available to all Members of the Council in order that Scrutiny Committees may have access to all necessary equality impact assessments undertaken as part of the budget's preparation. The document will also be available at:

<https://new.devon.gov.uk/impact/published/budget-setting-201718/>

Members are requested to familiarise themselves with its contents, retaining it for future meetings accepting that this is a dynamic process and individual assessments may necessarily be updated with time. Members of the Council must have full regard to and consider the impact of any

proposals in relation to equalities for the purpose of this and other budget meetings prior to making any decisions and any identified significant risks and mitigating action required. Scrutiny Committees will no doubt wish to be assured that risk assessments and projections are adequate and that the evidence supports the assumptions made in the formulation of the budget.

Other Relevant Links: <https://www.toughchoices.co.uk/>; <https://new.devon.gov.uk/impact/>; <https://new.devon.gov.uk/haveyoursay/>

- 6 Treasury Management Strategy 2017/2018 (Pages 31 - 44)
Report of the County Treasurer (CT/17/08) on the Treasury Management Strategy 2017/2018, attached.
- 7 Risk Management (Pages 45 - 60)
Report of the County Solicitor, (CS/17/8), highlighting the agreement of the Committee, at its last meeting, in reviewing the risk register and identifying future topics / issues for the work programme, attached.
- 8 Youth Service Externalisation (Pages 61 - 66)
Report of the Chief Officer for Communities, Public Health, Environment and Prosperity (SC/17/1) on progress with Youth Service Externalisation, attached.
- 9 Scrutiny Work Programme (Pages 67 - 78)
Scrutiny Officer to report.

In accordance with the previous practice, Scrutiny Committees are requested to review the list of forthcoming business (previously circulated) and determine which items are to be included in the Work Programme. The Work Programme is also available on the Council's website at <https://new.devon.gov.uk/democracy/committee-meetings/scrutiny-committees/scrutiny-work-programme/>

Members may be aware that Councillor Greenslade submitted a recent Notice of Motion in relation to 'triple lock pensions' which had been referred to the Cabinet in accordance with Standing Order 8(2) for consideration.

Cabinet **RESOLVED** that the Corporate Services Scrutiny Committee be invited to examine the matters outlined in the Notice of Motion and comment this to Cabinet prior to any recommendation being made to the County Council in accordance with Standing Orders 6 and 8.

Members may wish to consider whether to add this topic to the Committees Work Programme.

Members of the Committee may also wish to consider topics for future Member Development sessions.

The Committee may also wish to review the content of Cabinet Forward Plan (available at <http://democracy.devon.gov.uk/mgListPlans.aspx?RPId=133&RD=0> to see if there any specific items therein the Committee might wish to explore further.

MATTERS FOR INFORMATION

- 10 Briefing Papers, Updates & Matters for Information
Members are asked to advise the Scrutiny Officer if they wish to raise any matter or ask any question in relation to this item in order that arrangements may be made for appropriate Heads of Service or their representatives to be available.


There had been no information circulated since the last meeting.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS

Nil

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership
Councillors J Brazil (Chairman), K Ball, J Berry, A Boyd, P Colthorpe (Vice-Chair), M Edmunds, G Gribble, R Hosking, R Julian, J Knight, J Owen, R Rowe, R Westlake, R Younger-Ross and J Yabsley
Declaration of Interests
Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.
Access to Information
Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Karen Strahan on 01392 382264 Agenda and minutes of the Committee are published on the Council's Website.
Webcasting, Recording or Reporting of Meetings and Proceedings
The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: http://www.devoncc.public-i.tv/core/
In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.
Public Participation
Devon's residents may attend and speak at any meeting of a County Council Scrutiny Committee when it is reviewing any specific matter or examining the provision of services or facilities as listed on the agenda for that meeting.
Scrutiny Committees set aside 15 minutes at the beginning of each meeting to allow anyone who has registered to speak on any such item. Speakers are normally allowed 3 minutes each.
Anyone wishing to speak is requested to register in writing with Karen Strahan (karen.strahan@devon.gov.uk) by 0900 hours on the day before the meeting indicating which item they wish to speak on and giving a brief outline of the issues/ points they wish to make.
Alternatively, any Member of the public may at any time submit their views on any matter to be considered by a Scrutiny Committee at a meeting or included in its work Programme direct to the Chairman or Members of that Committee or via the Democratic Services & Scrutiny Secretariat (committee@devon.gov.uk). Members of the public may also suggest topics (see: https://new.devon.gov.uk/democracy/committee-meetings/scrutiny-committees/scrutiny-work-programme/)
All Scrutiny Committee agenda are published at least seven days before the meeting on the Council's website.
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In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.
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Please switch off all mobile phones before entering the Committee Room or Council Chamber
If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.
 Induction loop system available